

### Specification for Electronic Newspaper provision (Draft)

	<b>Essential</b>	<b>Desirable</b>
Access	Through IP address. Password authentication only at Library HQ	Remote access available to registered library members
Price	Consortium pricing principle to be decided by Co-East Board. Charge must be based on same principle Different priced options in terms of packages of titles	Do we expect a Consortium price regardless of take up?
Search facilities, user interface	Must be able to search across all titles and limit selection by title & date range Advanced and Natural language search facility Print and download facilities simple for public to operate	
Administration	Individual invoices to each participating partner Renewal notices 3 months in advance of renewal date to all partners Annual contract	
Guarantee	Security of content – reasonable guarantee Refund in case of product unavailability	
Support - training, publicity	Sufficient copies of training notes suitable for all library staff to familiarise themselves with product. Suitable publicity material, and guidance for public.	Promotional material incorporating Co- East
Support - technical	'24/7' UK Helpdesk with staff familiar with public library requirements Standards for response written into contract	
Licence	Unlimited concurrent users in all service points in each participating authority plus Library HQ	
Use statistics	Number of visits to each title; length of visit. Available online to subscriber	More detailed statistics (e.g. sorted by location, type of search) delivered to subscriber monthly

<b>Content</b>		
Title selection	Each partner able to select 'bundle' of titles	Able to change selection at any time
Titles available	<p><b>National:</b> Times; Sunday Times; TES; TLS; THES; Daily Mail; Express; Telegraph; Guardian; Independent;</p> <p><b>International:</b> Newsweek International; New York Times/Herald; Washington Post; Le Monde; Handelsblatt (English version);</p> <p><b>Regional/Local:</b></p> <p><b>Periodicals/Journals:</b> Economist</p>	<p><b>National:</b> Mirror; Sun; Observer</p> <p><b>International:</b> Le Figaro, Die Zeitung</p> <p><b>Regional/Local:</b> e.g. Sticks; Suffolk Journal; East Anglian Daily Times; Evening Standard</p> <p><b>Periodicals:</b> e.g. Money Mail; Lancet</p>
Version	All titles must be UK version	
Text Coverage	Full text of all articles, letters, etc. Not advertisements	
Illustrations/images	Not essential	Desirable
Archive	At least 5 year archive on one 'core' title, e.g. Times. 3 year archive on all other titles.	For ever!
Currency	Updated daily. Electronic version as up to date as print. If this is not possible, could there be a link (or even cross searching facility) to the paper's website for the current edition?	